

# APPLICATION AND ASSESSMENT PROCESS

## Local Councils Outdoor Eating and Entertainment Package (LGA Stream) Round 2

### Program Summary

The *Local Councils Outdoor Eating and Entertainment Package* (LGA Stream) supports local councils to expand outdoor dining as part of the roadmap to reopening.

In January 2021, the Victorian Government committed an additional \$5 million to a second, competitive program round to enable eligible local councils facing significant and unique challenges to access additional financial support.

The guidelines for the use of funding in Round 2 remain unchanged from the previous round.

### 1 Eligibility

- 1.1 All councils applying for a grant as part of Round 2 must demonstrate they have fully committed their previous allocation.
- 1.2 Eligible councils under Round 2 are:
  - Metropolitan councils (excluding City of Melbourne)
  - Regional cities (Ballarat City Council, Greater Bendigo City Council, Greater Geelong City Council, Greater Shepparton City Council, Horsham Rural City Council, Latrobe City Council, Mildura Rural City Council, Wangaratta Rural City Council, Warrnambool City Council, Wodonga City Council)
  - Peri-urban councils (Bass Coast Shire Council, Baw Baw Shire Council, Macedon Ranges Shire Council, Moorabool Shire Council, Golden Plains Council and Surf Coast Shire Council)

### 2 Available funding

- 2.1 The following additional funding is available:
  - Eligible councils can apply for up to \$500,000 ex GST.

### 3 Assessment Process

- 3.1 Round 2 of the *Local Councils Outdoor Eating and Entertainment Package* (LCOEEP) will be a competitive grants round, with eligible councils assessed on whether they face unique and significant challenges that require further investment.

## 4 Mandatory Condition and Assessment Criterion

- 4.1 All applications will be assessed against the mandatory condition and assessment criterion as specified below.
- 4.2 Claims must be substantiated with evidence and applications must be submitted via the link at <https://businessvic.secure.force.com/PublicForm?id=lcoEEP2021> .
- 4.3 Applications must address the mandatory condition and assessment criterion with relevant supporting documents as set out in Section 5.

### ***Mandatory Condition – previous commitments and support for the project***

- 4.4 Applications must:
- provide evidence of their previous commitment to expend the initial allocation under the first round of the LCOEEP in the *Commitments Report*.

### ***Assessment Criterion – councils demonstrating a need for additional funding***

- 4.5 Applications must demonstrate how the project will deliver on the purpose of the LCOEEP and the desired outcomes by:
- demonstrating that the council is facing significant upfront costs and may be unable to support enhanced outdoor dining to reach its full potential, for example, due to:
    - density of hospitality where a comparatively large number of hospitality businesses are competing for space;
    - complex road infrastructure; such as a high number of arterial roads that require more robust and expensive safety infrastructure; or
    - significant council resources committed to other areas of the COVID-19 response.
  - demonstrating how the cost of activating outdoor dining may also be compounded by financial difficulties due to lost revenue or significant resources dedicated to the COVID-19 response.
  - demonstrating how the project will add to local economic activity and employment creation.
- 4.6 Applications must provide details of what the funding will be used for and:
- demonstrate that project plans or site-specific plans have been developed
  - demonstrate a sound approach to delivering the project, providing realistic timeframes for delivery, and demonstrating that the project is financially viable and represents value for money
  - demonstrate capacity to implement and/or source expertise to manage the delivery of the project
  - explain how the proposed infrastructure will be managed and its benefits sustained once the infrastructure is delivered.

## 5 Supporting documentation

- 5.1 To be considered for funding, applicants must provide the following supporting documentation with submission of applications:
- address the 2020-21 LCOEEP project assessment criterion by completing each question within the online application form

## 6 How to apply

- 6.1 Applications will be received through a single application round, opening on 5 February 2021 and closing on 26 February 2021.
- 6.2 A timeline overview for the 2020-21 LCOEEP competitive round is summarised below:

<b>Applications Open</b>	5 February 2021
<b>Applications Close</b>	26 February 2021
<b>Assessment and Decision Making</b>	5 March 2021
<b>Announcements from</b>	15 March 2021
<b>Funding Agreements Executed</b>	29 March 2021

- 6.3 Some applicants may be requested to submit further information following initial assessment of applications by the Department.
- 6.4 Applications must be submitted via the link at <https://businessvic.secure.force.com/PublicForm?id=lcoEEP2021> . These should be received by the Department no later than 2pm, 26 February 2021.
- 6.5 For further information, please contact Bianca Chakravorty at Local Government Victoria on 03 8392 7014 or email [lcv.emergencies@ecodev.vic.gov.au](mailto:lcv.emergencies@ecodev.vic.gov.au).